Cedar Rapids Municipal Band Commission Meeting for 5 April 2019 at Washington High School

Attending:
- Commission:
  - Sadilek, Collier, Cummings, Millar, Sams, Sternowski
- Staff:
  - R Haney, Shanley. (H Haney on site but managing audition logistics)
- Others:

Meeting called to order at 1700 by Sadilek

Minutes of Previous Meeting
- Result:
  - Moved Sternowski, seconded Cummings, unanimously passed.

Financial Report
- Fiscal 2019
  - Revenues
    - Actuals through end of February: $67,562.12
    - $2033 of this comes from sponsorships and Musicians Performance Trust.
    - This is 59% of revenue budget.
  - Expenditures
    - Actuals YTD of $59,307.87. Bulk was pay to musicians and staff. We also have some higher-than-usual expenses for equipment repair that was, frankly, overdue.
    - This is 52% of our expenditure budget, which is a bit lower than usual. We saved some money on bandshell rental.

Old Business
- Social Media Coordinator Position
  - Seven applicants to consider.
    - Rob Cline was a clear front runner.
    - Question about hiring practices for this position.
    - Personnel questions do not need to be in the minutes.
    - Offer to made to Rob Cline. Runner-up is Allison Kaiser.

- Bandshell Banner
  - Talked to a couple of experienced artists who think the idea is not good.
    - Getting copyrights can be a total nightmare, getting rights to art will be an ongoing expense.
    - How to process artwork in a manner that will not compromise integrity.
    - How to make the art look nice on vinyl.
    - Lighting was recommended. R Haney thinks that a system similar to Coe College might work well.
    - If we pursue, meet with Sean(?) Ulmer(?) at the art museum.
    - If we invest this money into this, and we don’t like it, we’re stuck with it.
    - Might have just different textured panels. Or some other simple panel. R Haney to speak to Parks about it.

- Internships
  - R Haney has included around $400 in the budget amendment to cover an intern for the
sound crew in the 2019 season. This will carry us to end of fiscal year.
  
  - Commission has elected to convert this to library intern to help get through the library purchased two years ago.

  - Season Report
    
    - All venues are approved. Necessary insurance forms have been filed.
    - R Haney will acquire the rehearsal space in April. Cannot do earlier because dates more than a few months out are blocked.
    - CRCSD will have school in session until 6 June. This will affect Week 1 rehearsal and parking of equipment trailer. R Haney and Sinnott are working the issues.

New Business

  - 2019 Budget Amendment
    
    - Original revenue budget: $113,925. New budget: $116,010.49
      
      - Raised to account for additional tax revenues, Musician’s Performance Trust, and sponsorships.

    - Original expense budget: $113,925. New budget: $116,000
      
      - Raised to match revenue budget.
      - Bandshell rental will be lower than original budget. Moved that money to cover instrument repairs and internship.
      - Do not expect to spend full amount, but in keeping with our normal practice, we have added some padding to avoid worries at the end of the fiscal year. Band account is isolated, so all money remains and is never moved to other parts of the city – we can’t lose it.

Meeting closed at 1735 by Sadilek