Cedar Rapids Municipal Band Commission Meeting for 1 April 2016 at Washington High School

Attending:
- Commission: Cummings, R Haney, Hills, Millar, Sadilek, Sams, Sternowski
- Staff: Davies, Shanley
- Others: -none-

Meeting called to order at 5:07 PM by Sadilek

Election of Chair and Vice-Chair of Commission
- Chair: Sadilek  Vice-Chair: Hills

Minutes of Previous Meeting
- Minutes of 24 January 2016 – Approved as written.

Financial Report
- Budget 2016
  - Revenue
    - BEFORE BANDSHELL ADJUSTMENTS: $55,023.14 in tax revenue, $1850 in sponsorships/Performance Trust, total of $56,873.14 as of end of February. Typical for this time of year.
    - BANDSHELL ADJUSTMENTS: $50,000 from Hall-Perrine deposited in CRMB account. This will be applied directly to bandshell. Total revenue with adjustments is $106,873.14.
  - Expenses
    - $48,775.86 as of end of February. Spending is on track.
    - Budget amendments are due 8 April. R Haney has discussed these with Finance, and the following will be done:
      - Add $7024 for purchase of equipment trailer. (Commission needs to approved.) This is actually more than the current bid $6637, so we should be fine.
      - Add expense for bandshell of approximately $67,000. This is more than the $50,000 from Hall-Perrine because the money committed by the local Rotary clubs has not come in – should be here in June, so the extra $17,000 may be offset before the end of the fiscal year. Rotary money will come into CRMB account, then half will be transferred to Parks per previous agreements. (Commission last year approved up to $30,000 for bandshell. Our net cost will be around $2000 once the money settles.)
      - $2000 to be pulled from our reserve for extra publicity for this season now that the new bandshell has arrived.
        - Davies provided an overview of the approach. Initially had hoped for ads or a feature article in City Now magazine, but both require payment – the magazine is free to the public, and covers its costs with fees. Davies will discuss more with the magazine next week.
        - Millar suggested that Farmers Market have a children’s element, where they would make their own instruments, and then play them with the Band.

Old Business
• Equipment Trailer
  o Bid status
    ▪ Budget amount of $7024 to be approved to proceed with current bid. Bid has been examined by R Haney and L Klima.

• Bandshell Campaign
  o It has arrived! R Haney working on a date for the Commission to take a tour. (Photos included in meeting packet.)

• 2016 Schedule
  o Due to several venues not being available as expected/promised, new venues were added.
    ▪ Cleveland School (not Cleveland Park!). This is on the west side of the school. The audience space is somewhat limited, but should be okay for a quiet Wednesday turnout.
    ▪ Redmond Park. This is in Wellington Heights. R Haney spoke to CRPD about the event, and they have no concerns. They’ve asked for the date (actually, they asked for all the dates – they like to know when large groups gather in the parks), and they’ll make sure that patrol officers monitor the area.
  o Sokol was moved to Week 7 per Shanley’s request, as that worked better for Czech Week.

New Business
• Raises
  o Musician pay now $110 per week (up from $100). Prior to amendments, budget showed expected surplus of $13k, this will easily fit in that.
  o Conductor pay now $250 per event (up from $212). This reflects the extra effort Shanley puts into the band.
  o Raises for other staff have not yet been considered. R Haney asked to look into it.

Meeting closed 6:10 PM