Cedar Rapids Municipal Band Commissioner
22 September 2013
Coe College

Attending:
• Commission: Sadilek, Hills, Cummings, Haney, Millar, Sternowski
• Staff: Shanley, Law
• Others: none

Meeting called to order at 7:03 PM by Sadilek.

Budget Report (Law)
• Band shell costs $450 per event, even if we cancel for some reason.
• Some money collected by the band (primarily sponsor donations) is immediately set aside per city policy for all departments. The money can be spent in the fiscal year in which it was assigned to us, but we need a budget amendment to access it. This amendment can be done only once per year (generally by March).
• Discussion followed to inform Commission of city's current budget process.

Band Logo
• Kidd to be engaged to produce logo ideas. Each Commissioner is to fill out Kidd's questionnaire and send to Millar for compilation.
• 50% to be paid up front, remainder only after Commission approves final product.
• Sternowski moved maximum budget of $950 for logo, Sadilek seconded. Approved unanimously.

Resume Review
• Of the resumes for Publicity Manager available at the meeting, four were selected for further interview.
• After considerable review and discussion of the Business Manager position, Haney recommended that at least the Treasurer function be handled by a Commissioner so that the Commission understands all new budget processes. Millar stated that Haney is already doing most of the Business Manager work (as Law has formally resigned), and moved that he be hired as Business Manager (interim) for the 2014 season. Seconded by Sternowski, passed without dissent.

Meeting closed at 8:32 PM by Sadilek